

Attending: Morgan, Karen, Gavin, Rebecca, Gavin, Steve Hash, Rod, David R, Pete, Chris and Giana

Summarized Action Items

1. Create “Safe Routes to School Master Plan” (Morgan, Karen, Gavin, Rebecca and Giana)
 - a. **Morgan** to look at requirements; help see what is required and what gaps are missing.
 - b. **Karen** to start pulling existing, relevant information together.
 - c. **Gavin and Rebecca** to review other town’s plans, review the findings/recommendations ALTA produced after all meetings last spring, and together with team begin drafting a plan and outline for a website
 - d. **Pete and Rebecca** from Parks and Rec Commission to report to the P&R Commission as something they should advocate to City Council for – given city’s focus on bike trails/connectivity in particular.
2. Grant funding: **David** to start list of annual/recurring grants, beginning with Karen’s outdated version
3. Caltrans
 - a. **Gavin:** Thank you letter to Caltrans for repaving (Trout to Y), wide shoulders (from E street to Meyers) and new bikes lanes in Meyers. Then tell them we are looking forward to Class II’s from Trout to Y and hopefully follow complete streets plan for Class II’s all the way Y to Meyers.
 - b. **Chris:** Also thank you letter to ED County Supervisors – thank you for Sawmill and really looking forward to bike lanes still planned from Saw Mill all along to Lake Tahoe Blvd to North Upper Truckee.
4. Police tracking accident data: **Gavin** to keep following up. Maybe write a physical letter. Check to see if recording is different for Sherriff, Highway Patrol, and SLTPD. Try to get some preliminary data for ATP application in spring. And note in any ATP application that this new tracking was due to CM group.
5. Check with Barton and Schools to see if they collect any relevant injury data: **Chris** to ask Karen Hauser
6. **Rebecca** to Invite Tim Rowe from NDOT to our meetings
7. **Entire CM Team** to use Dec meeting to plan (1) a Jan meeting with LTVA on how to promote biking and bike events in the South Lake, including a big kick off event for next year’s Bike Challenge. **Karen and Morgan** to coordinate with John Hester ahead of time on ideas and invite to meeting. And (2) plan a February meeting with Caltrans in which we invite Gary Arnold and Amarjeet.

Agenda

1. **Follow up on SRTS Work**
 1. **Create “Safe Routes to School Master Plan”** by combining (1) elementary school maps and recommendations from last Spring’s work, (2) middle school’s new set of alternatives and recommendations and (3) recommendations from the existing Bike/Ped Master Plan. The SRTS requirements for a SRTS Master Plan are very vague so we could probably
 - **AI: Morgan** to look at requirements; help see what is required and what gaps are missing.
 - **AI: Karen** to start pulling things together.
 - **AI: Gavin and Rebecca** to start research other city’s plans and drafting and filling in gaps.
2. **Updates from CM members:**

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- a. **Bike Coalition retreat, update from Chris:** A topic of discussion was how to both partner with and distinguish itself from CM and other bike groups. The Coalition conducted a survey with 300 responses on this. Key priorities identified include: continuing to raise awareness of importance of biking to Tahoe (recreation, economy); advocate/educate on bike safety, ramp up bike valet and other public events; new and improved website; advocate for increased bike facilities, trails and maintenance. Would like to work with CM group on advocacy – safety and facilities especially. For example, 4,000 good email addresses. Where possible both groups would like to work with North Shore more – maybe invite them to a meeting to present what they’ve accomplished and how.
 - Board Members: Jim Rowe, Karen Hauser, Chuck Nelson, Chris Fong, Turner from Vail, Kasey from Pedego, Sherry and Chris, others....
 - b. **TMPO Photo Shoot** on Friday for BPP Master Plan update: Karen will email out info.
 - c. **TMPO to begin Bike/Ped webinars series “Transportation, Environment, and Economy”:** once a month at LTCC with discussion time after. Karen and David working on it – let them know if you have ideas.
 - d. Karen and Morgan working with Devon Middlebrook to produce **bike safety literature** for schools and host a **big event leading into Bike Challenge** next year.
3. **Discussion on how to get projects planned, funded, and delivered more efficiently (e.g., which agencies are best at what part of the work).**
- a. **Funding:**
 - **AI: David to start list of annual/recurring grants, beginning with Karen’s outdated version**
 - Greenway is ~\$7 million, going to be really hard to get it built – esp with CTC’s mandate to only build the highest-quality, ultra-standard projects. The group could help promote land swaps to get both Greenway and other projects built faster/cheaper.
 - Although there is a prioritized list, consider when/where cheaper, smaller, high profile projects should be pursued to demonstrate progress to the public and funders to garner more support.
 - b. **Planning/Constructing:**
 - Where possible consider streamlining requirements. For example, the California Storm Water Quality association has produced temporary bmps for construction that work well for contractors and provide appropriate protection for the environment. CASQA also has similar and solid construction BMPs that could be used. Right now, agencies tend to pick and choose from the various ones, which takes time for the writer, reviewer and contractor.
 - Perhaps meet with Lahanton to see what their requirements are for bike projects and discuss how the benefits to water quality from reduced driving are factored in.
 - c. **Other**
 - CM team to help promote recent and significant bike accomplishments to date
 - CM team to put pressure on city/county decision-makers to prioritize and accelerate bike projects.
4. **On Our Way Middle School Grant Update**
- Great to have consultants working on this – they are doing a great job. Did bike/ped counts on multiple times weekday and weekend day. Finishing up getting public input on needs and wants now: 800 student

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surveys received, 250 community surveys received, parent surveys out, starting targeted outreach to agencies and local coalitions (JPA, Bike Coalition, Parks and Rec Commission). November 19th evening meeting at middle school to review and comment on alternatives.

5. Update on Caltrans letters, requests, and responses

2. From David (AI): News Release about the new Caltrans Mission, Vision, Goals:

<http://www.dot.ca.gov/hq/paffairs/news/pressrel/14pr094.htm>. And here is the Mile Marker (online magazine): "Driving Change to Modernize Caltrans." Results of their Transit Survey p. 18. And video of the new director on p. 21 under California Moves (in which he pedals up to the camera, talks, and then pedals off...interesting symbolically at least): <http://www.dot.ca.gov/ctjournal/MileMarker/2014-2/index.html>

Caltrans did a lot of repaving between Trout Creek and Y, at least in part thanks to our requests. Also now saying that they do plan to complete bike lanes through this stretch.

AI: GAVIN: Thank you letter to Caltrans for repaving (Trout to Y) and wide shoulders (D/E to Meyers).

Then tell them we are looking forward to Class II's Trout to Y and hopefully follow complete streets plan for Class II's all the way Y to Meyers.

Invite District 3 head – build on great ideas on how to get things done quicker and faster and easier. Maybe include NDOT? Maybe for winter? Need a hook.

AI: CHRIS: Also thank you letter to ED County Supervisors – thank you for Sawmill and really looking forward to bike lanes still planned from Saw Mill all along to Lake Tahoe Blvd.

6. Action Item Follow up & new items from this meeting

- **[Shannon w/SLTPD, Gavin will follow up]:** The police department can add a code to indicate bicycle (and maybe pedestrian)-involved accidents. They may even be able to add it to events so we can capture more data than just reports (the more serious incidents).
 - a. **AI: Gavin to keep following up. Maybe write a physical letter. Check to see if recording is different for Sherriff, Highway Patrol, and SLTPD. Try to get some preliminary data for ATP application in spring**
- **[All/someone]:** SLTPD indicated that outreach on bicycle and pedestrian laws and safety would help them out: Casino workers, schools, look at funding for helmet and/or light giveaways. If someone wants to take this on, there is a \$1,000 mini-grant opportunity due October 22: <http://saferoutesinfo.org/mini-grants-app>
 - a. Punt until spring when more riders.
- **[Need volunteer]:** work on "Give Me 3" education with police. Maybe coordinate a week or two for those big reader signs combined with education/enforcement.
 - a. Punt until spring when more riders.
- **[Need volunteer]:** check with Barton and Schools to see if they collect any relevant injury data.
 - a. **AI: Chris: ask Karen Hauser**
- ✓ **[David]:** Send Caltrans' new mission to Gavin/group
 - a. Done, see Caltrans agenda item above.
- ✓ **[Gavin]:** Resend unsafe conditions on 50 (Trout to the Y) letter, copy new D3 Director Amarjeet Benipal.

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b. Done, see Caltrans agenda item above.

- **[Steve T.]**: Send out final dates for Middle School grant events
 - a. November 19th – 5:30-7:30 at Middle School to review and comment on alternatives and preferred alternative.
- ✓ **[Steve T./Morgan/All]**: Get volunteers to do bike/ped counts earlier – maybe Oct. 2, arrival and dismissal. Steve T to ask Stephanie about count methodology to make sure we are consistent.
 - a. Done
- **[Rebecca/Trevor/Volunteer]**: Set up team to look at Caltrans Sustainable Transportation Planning grant to fund projects identified through small On Our Way grant (<http://www.dot.ca.gov/hq/tpp/grants.html>).
 - a. Missed this one because there was no agency with the staff time to manage the project.

7. **Next Meeting and Topics**

- **December 2 (or 9th depending on City Council schedule) at TRPA at Noon. This will be combined November-December meeting.**
- SRTS Master Plan
- Plan for inviting Visitor Authority (invite John Hester)