

**Attending:** David Reichel, Karen Houser, Karen Fink, Steve Teshara, Morgan Beryl, Chris Carney, Rod Hogan, Sherry Hao, Steve Hash, Gavin Feiger, Rebecca Bryson, Gianna Aveni

### Summarized Action Items

1. **Everyone** take a look at Bike Friendly Community requirements because there are some great ideas for things we could do.
2. Set up “Event subcommittee” to work with Bike Coalition (and maybe TAMBA) on Amgen, Bike Challenge, other events. Morgan, Karen H., Devon (TRPA), Steve Hash, Gianna, and Russ. First meeting after the New Year. First action: bike calendar of all events (Sherry – Google Calendar). **Everyone:** Let Morgan and Karen know if you would like to be on this committee.
3. Set up “Caltrans subcommittee”: Gavin, Steve H., Steve T., Rebecca, Karen F., Chris. First step: Invite for site visit or at least meeting. Aiming for late January for the meeting. Get Amarjeet and Malcolm and Arnold and Steve Nelson for sure. Steve Hash can help follow up. **Everyone:** Let Gavin know if you would like to be on this committee.
4. **Steve T.:** TAC to bike/ped master plan will include SRTS and bike coalition is member and CM group member *might* be.
5. **David** to start list of annual/recurring grants, beginning with Karen’s outdated version
6. **Gavin:** Thank you letter to ED County for bike paths. Done (by Chris) and will send in this week. Addressed to Director of Dept of transportation, cc: Brendan’s boss (Gavin will ask), and all BoS, ask Brendan for others.
7. **Gavin:** Thank you letter to Caltrans. Gavin will do and then set up meeting a couple of weeks later with Caltrans Subcommittee.
8. **Chis and Sherry:** will email Molly from Barton and ask for accident data (along with other relevant community health indicators).
9. **Karen H.** to forward Barton’s community needs assessment presentation.

### Agenda

1. **Agenda additions**
  - a. [SRTS Master Plan](#)
2. **On Our Way Middle School Grant Update**
  - a. [Alternatives done, survey out until Dec. 14 to get community feedback on alternatives. Priority alternative will be taken to 30% design and environmental review.](#)
3. **Plan a January or February meeting with LTVA** on how to promote biking and bike events in the South Lake, including a big kick off event for next year’s Bike Challenge.
  - a. Notes from Morgan: I met with Joanne and John and they agreed that it would best to approach LTVA/the Chamber once we have a real sense of what we are thinking regarding the “event.” They also recommended Steve Teshara reach out to B and Carol once we are ready to request a meeting, and then they will be able to recommend who best to send to partner with us. This will also be a good time for us to discuss how we can work together to promote bicycle recreation

topics. Regarding timeline, I don't think I will have wrapped my head around the entire idea until January, so perhaps we can put it on our agenda for January, we can invite Devin Middlebrook, our Environmental Education Specialist (who will be helping us plan the event) and then approach LTVA/Chamber for February. I hope that sounds like it can work for everyone. Please get in touch if you have any questions.

- b. In January meeting, come up with plan – partners, events, timing, etc.
  - i. Bike Coalition - definitely start in February - Bike challenge will be June 1-14 every year from here on. Karen H. talked with Amgen tour (Carol) and would like to work with them – May 8-9 just South Shore. Maybe close streets, get more bike racks built, bigger festival (all-day event, invite vendors, expo).
  - ii. Bike friendly community status? It has become more difficult and we might not even get bronze again and it would take a TON of work to apply. BUT, keep this in mind.
    - 1. One of the big things is a Bicycle Advisory Committee - this group had discussed becoming a BAC during our first meetings. Maybe it's time to actually start this.
    - 2. **AI: Everyone take a look at requirements because there are some great ideas for things we could do.**
- c. **Action Item: Set up “Event subcommittee” to work with Bike Coalition (and maybe TAMBA) on Amgen, Bike Challenge, other events. First action: bike calendar of all events (Sherry – Google Calendar). Morgan, Karen H., Devon (TRPA), Steve Hash, Gianna, and Russ. First meeting after the new year.**

**4. Plan a January or February meeting with Caltrans in which we invite Gary Arnold and Amarjeet.**

- a. Notes from Gavin: we could couple this with my action items regarding thanking Caltrans. We should also call the meeting our “annual winter meeting” as this will be the third one in a row!
  - i. We are one of the stakeholders, along with TTD and TRPA and City.
  - ii. Trout to Y water quality. Our understanding is that it's not happening, what happened (we heard they used the money up)? We are working on SRTS and this links at Trout creek. This is very important.
  - iii. Meyers: sidewalk to nowhere (at 50 and Pioneer). Get rid of bug station (CA Dept of Food and Ag, division of pest exclusion).
  - iv. Highway 89 north of the Y (Brian Judge for section to Aspen Hollow, Garrett and USFS for rest).
  - v. Striping and sweeping in June for big events.
  - vi. **AI: Invite for site visit or at least meeting. Get Amarjeet and Malcolm and Arnold and Nelson for sure. Steve Hash can help follow up, especially in context of Meyers Mobility Plan (lots of agencies looking at this corridor together).**
    - 1. **Another Subcommittee – “Caltrans”:** Gavin, Steve H., Steve T., Rebecca, Karen F., Chris

**5. Action Item Follow up from October & new items from this meeting**

- a. Create “Safe Routes to School Master Plan” (Morgan, Karen, Gavin, Rebecca and Giana)
  - i. **Morgan** to look at requirements; help see what is required and what gaps are missing.
    - 1. Lancaster is a great example, but has a lot of data and designs for each school.
    - 2. Or, can include SRTS as part of TRPA bike/ped master plan. **Yes!**

LTSC CM Monthly Meeting | Tuesday December 2, 2014, Noon-1:30  
TRPA Washoe Room | Call-in: (571) 317-3112, Access Code: 568-191-541

- a. Bike/Ped master plan draft in April, outreach in May/June, finalize in August.
- b. **AI: TAC to bike/ped master plan will include SRTS and bike coalition is member and CM group member might be.**
- ii. **Karen F.** to start pulling existing, relevant information together.
  1. have it from On Our Way grants
- iii. **Gavin and Rebecca** to review other town's plans, review the findings/recommendations ALTA produced after all meetings last spring, and together with team begin drafting a plan and outline for a website
- iv. **Pete and Rebecca** from Parks and Rec Commission to report to the P&R Commission as something they should advocate to City Council for – given city's focus on bike trails/connectivity in particular.
- b. Grant funding: **David** to start list of annual/recurring grants, beginning with Karen's outdated version
  - i. **AI: David will get going on this.**
- c. Caltrans
  - i. **Gavin:** Thank you letter to Caltrans for repaving (Trout to Y), wide shoulders (from E street to Meyers) and new bikes lanes in Meyers. Then tell them we are looking forward to Class II's from Trout to Y and hopefully follow complete streets plan for Class II's all the way Y to Meyers.
    1. **AI: Gavin will do and then set up meeting a couple of weeks later**
  - ii. **Chris:** Also thank you letter to ED County Supervisors – thank you for Sawmill and really looking forward to bike lanes still planned from Saw Mill all along to Lake Tahoe Blvd to North Upper Truckee.
    1. **Done and will send in this week.** Addressed to Director of Dept of transportation, cc: Brendan's boss (Gavin will ask), and all BoS, ask Brendan for others.
- d. Police tracking accident data: **Gavin** to keep following up. Maybe write a physical letter. Check to see if recording is different for Sherriff, Highway Patrol, and SLTPD. Try to get some preliminary data for ATP application in spring. And note in any ATP application that this new tracking was due to CM group.
  - i. Gavin finally got a hold of her and they have a bike/ped code now and there is a "lengthy and difficult way" to pull the info. We can ask (with plenty of advance warning) for this data for grants.
- e. Check with Barton and Schools to see if they collect any relevant injury data: **Chris** to ask Karen Hauser
  - i. Health indicators, Dr. Steve Banner is involved with this. **AI: Chis and Sherry will email Molly and ask for accident data (along with other relevant community health indicators).**
  - ii. **AI: Karen H. to forward Barton's community needs assessment presentation.**
- f. **Rebecca** to Invite Tim Rowe from NDOT to our meetings.
  - i. Try again next month

## 6. Next Meeting and Topics

- a. **Second Tuesday of January - 13<sup>th</sup>**