

**Attending:** Sherry, Rebecca, David, Karen, Pete, Sue Rae, Michael Ward, Gavin

### Summarized Action Items

#### March Action Item follow-up

- **Sue Rae** will send community health data to Rebecca, Gavin, Steve T., Pete, Karen (2012 wellness assessment from Barton especially good).
- **Michael** will send supplemental report on obesity to send to Rebecca, Gavin Steve T, Pete, Sue Rae, Karen
- **Gavin** will follow up on SRTS construction money requirement for planning grant
- **All:** To see and join Pinterest page, contact David ([davidreichel@gmail.com](mailto:davidreichel@gmail.com))

#### Small OOW grant

- **Rebecca** to get list of questions and facilitation outline from Jennifer for school assessments in case too many people show up and CM members need to take any groups.
- **Gavin** to send flyer to CM group
- **Jennifer/Steve T.** make appointment for someone to drop off application in Sac on May 21. (Teresa McWilliams).
- **Steve T, Gavin, Rebecca** to set meeting up for when Alta is in town next week. Next meeting focused on grant itself, get clear on how much each entity will do (CM, Alta). 20 page max for narrative questions. Set up specific project plan with deadlines for drafts.

#### Large OOW grant

- **Steve T., Gavin, Rebecca** to email Karen w/ who day-to-day person will be Steve M. and someone from CM group and date we want contract to start.

#### Bike Challenge

- **Any/all:** When we get posters for energizer stops, divide up outreach

**LTSC Anniversary** - 2<sup>nd</sup> Anniversary on May 12, LTCC, 1-5pm – we need to make a poster/something interactive for event

- **Sue Rae has greenway poster, coordinate with Gavin to get.**
- **Karen** Bike/ped master plan – print if possible, otherwise we can put on projector.
  - Also put the interactive up on computer
- **David** will talk to library about checking out more than one ipad at a time, reserve ahead of time?
- **Gavin** will bring laptop for new CM members to sign up

### AGENDA with Notes

1. [11am – 11:20] Action Item Follow-Up
  - a. **SRTS/OOW**
    - i. Rebecca to email Tarwater about getting surveys out to school for small OOW.
      - Done/in-progress, see agenda item below

- ii. Sue Rae to send Rebecca and Gavin a list of data that will need to be collected for SRTS May 21 application (school and community health).
  - Sue Rae has a bunch, **AI: will send to Rebecca, Gavin, Steve T., Pete, Karen** (2012 wellness assessment from Barton especially good).
    - a. **AI: Michael supplemental report on obesity to send to Rebecca, Gavin Steve T, Pete, Sue Rae, Karen**
- iii. Gavin will ask safe routes to school partnership about what we have been hearing: construction money must be identified (even if not committed) when you submit planning grant for it to be considered.
  - Gavin submitted question online forum, **AI: Gavin will follow up**

**b. Caltrans**

- i. Gavin/Rebecca to draft letter to Caltrans thanking them for construction safety, pushing hard on striping and sweeping before June 1, and queue up that we are concerned about and following Camp Rich activities (and offer solutions). We can reference new Caltrans language as well as direction form new state transportation and housing agency that Caltrans needs to focus on mobility, not cars.
  - Letter sent out 4/22, Steve Nelson sent to his staff, will respond

**c. Bike Challenge (Bike to Work Weeks)**

- i. **Update on all of these, see agenda item below**
- ii. Gavin will contact Joe at TRPA and tell him what we can do to help and ask if there is any money for printing cards or reimbursing businesses sore refreshment stops.
- iii. Pete will continue to request refreshment/energizer stops, getting a list by 4/20
- iv. Chris will design a small card that we can pass out, with a little info/graphic on front and Tahoebikechallenge.org website on back with energizer stop locations and dates. “bring this card with you for refreshment as you bike to/from work”
- v. Everyone will help spread the word through their personal and professional lists and networks.

**d. LTSC Anniversary May 12**

- i. Dave will set up a Pinterest page and look into checking out iPads for the event.
  - **AI: if anyone wants to see and join, contact David ([davidreichel@gmail.com](mailto:davidreichel@gmail.com))**

2. [11:20-11:35] \$10k SRTS/OOW Grant - Update on plans with Alta (proposal/work plan attached) - timing of meetings, work expected, help with data collection/ surveys? Vetting of possible education and outreach programs.

LTSC CM Monthly Meeting | Thursday April 24, 2014 | 11am-12:30pm  
Sierra Nevada Alliance office (2311 Lake Tahoe Blvd, Suite 5)

- a. Flyer w/comment form done, will go out through the schools (hard copies and email) via principals (and Angie?) Thursday or Friday. Also have online form for comments.
    - i. Waiting to get Spanish translation
  - b. School assessments next Monday and Tuesday and big workshop
  - c. **AI: Rebecca - get list of questions and facilitation outline from Jennifer for school assessments in case too many people show up.**
  - d. Who is attending school assessments?
    - i. Bijou: Karen, Pete, Rebecca, Gavin, Steve T
    - ii. Magnet: David? Rebecca
    - iii. Tahoe Valley: Gavin, Karen, Steve T
    - iv. Sierra House: Rebecca, Gavin, Steve T
  - e. **AI: Gavin send flyer to CM group**
  - f. City going to be lead
    - i. **AI: Jennifer/Steve T. make appointment for someone to drop off application in Sac on May 21. (Teresa McWilliams).**
  - g. Next meeting focused on grant itself, get clear on how much each entity will do (CM, Alta). 20 page max for narrative questions. Set up specific project plan with deadlines for drafts. **AI: Set this meeting up for when Alta is in town next week.**
3. [11:35-11:45] \$154k grant - Proposed next steps.
- a. LTUSD is lead on this. Will offer to help Steve Morales with RFP. RFP scheduled to go out Sept. 1 right now, but RFP will take about 1.5 months so we should get the RFP out mid-July. **AI: Email Karen w/ who day-to-day person will be Steve M. and someone from CM group and date we want contract to start.**
4. [11:45-Noon] Caltrans
- a. 10-minute presentation from Karen Fink that goes over all the recently completed bike and pedestrian facilities in the Tahoe Basin, and those that are going into construction this summer or in the near future.
    - i. El Dorado to ski run sidewalks (City). City is having some trouble getting a few small easements from property owners. This might be something the CM team can work on. Talk to City and see where the trickiest spots are and if we can help.
    - ii. Trout to Y highway 50 not until 2016 or 17 (Caltrans). There are some really bad areas that can't wait (e.g. just east of Grocery Outlet on the south side, between Blue Lakes and Trout Creek bridge, north and south sides. Our group or friends of our group to email Steve Nelson at Caltrans saying it is a liability issue and almost crashed and someone is going to fall into the highway and get seriously injured or worse, especially at night.

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5. [Noon-12:10] Other updates
    - a. Sue Rae on CTC update on drafting of Greenway ATP grant?
      - i. Lots going into it, CM group needs to make Greenway a priority.
    - b. Others?
  
  6. [12:10-12:20] How can we help support Bike to Work Weeks (Bike Challenge) in June?
    - a. Update from TRPA/Joe meeting on Friday 4/18
      - i. Bike path cleanup, might be doing construction behind Clean Tahoe
        - June 7, 10am-Noon
        - We need to get a basic waiver and safety talk for bike path cleanup volunteers (we can copy something from the Great Sierra River Cleanup)
        - Frank from Heavenly offered to recruit a Heavenly team to help with the cleanup. Maybe they could do the area behind Clean Tahoe.
        - TRPA offered to get a team together
        - We can also reach out to Barton (Angela Moniot, Joe has her contact info) and Tahoe Refuse (Jeanne Lear)
        - TRPA will get t-shirts made and we will make a sign-up form for recruitment
      - b. Update from Pete on energizer stations
        - i. Money for energizer stops? Not for businesses, but maybe for other organizations.
        - ii. TRPA is going to make “Welcome Bike Challenge Riders” signs that we and the Community Mobility group can post at participating businesses
          - When we hand out/post the signs at participating businesses, we can take their photo and post them on Facebook over the course of the 2 weeks.
          - Recruitment: Give them “bike to work riders stop here,” take their photo in front of their business, post to Bike Challenge and Bike Coalition Facebook pages.
        - iii. We need to confirm participating businesses (energizer stops) by the beginning of June
          - Pete: cup of Cherries/Gary Bell, Tahoe Keys Café,
          - David: Divided Sky will be an afternoon/evening stop
          - Others to reach out to: Alpina, Freebird, Sprouts,
          - **AI: When we get posters, divide up outreach**
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        - **AI: When we get posters, divide up outreach**
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7. [12:20-12:30] LTSC Update
  - a. 2<sup>nd</sup> Anniversary on May 12 – we need to make a poster/something interactive for event

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    - ii. **AI: Karen Bike/ped master plan – print if possible, otherwise we can put on projector.**
      - Also put the interactive up on computer
    - iii. **AI: David will talk to library about checking out more than one ipad at a time, reserve ahead of time?**
    - iv. **AI: Gavin will bring laptop for new CM members to sign up**
  - b. New representative from this group to the LTSC Communications workgroup
8. Move these meetings to third Thursday to accommodate Steve T?
  - a. **AI: YES!**
9. Speaker/presentation for next monthly meeting
  - a. Aaron McVean from LTCC about their master plan and implications on internal trails and connections to community?
  - b. John Hitchcock from the City on the Tahoe Valley Area Plan?
  - c. Suzanne Wilkins - Envision Sustainability Rating System for public infrastructure projects (Truckee)
  - d. Others??